



Department
for Education

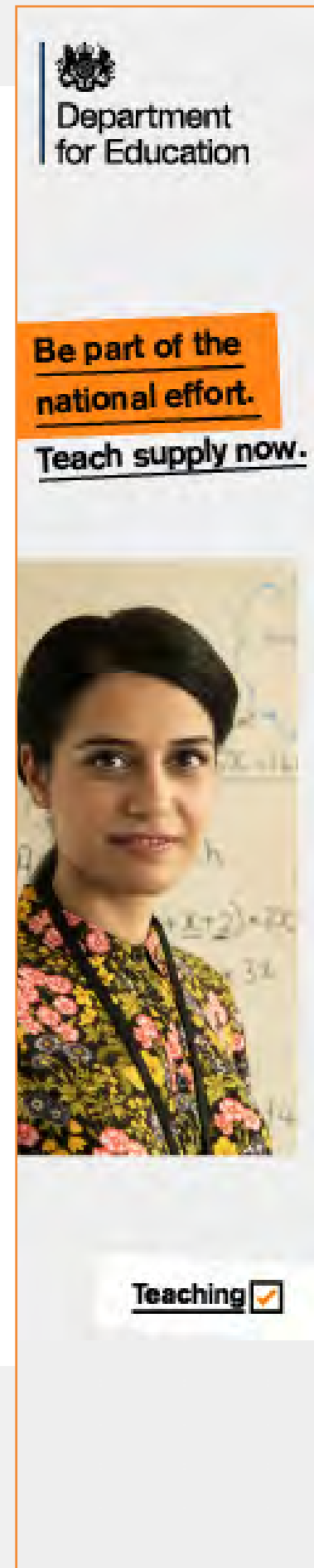
Former Teachers recruitment toolkit

Teaching

Urgent call for qualified teachers

- This toolkit contains marketing materials, FAQs and key messaging for teachers thinking of returning to teach supply. It can be used by supply agencies, schools and other partners of the Department for Education to support this national effort.
- We know that this is a challenging time for all those working to support children and young people's education, and we thank everyone for their hard work.
- We're doing everything we can to limit the impact of COVID-19 on face-to-face education. That includes increasing the pool of qualified people who can step in to help teach learners on a temporary basis.
- We've issued an appeal to former teachers to play their part in the national effort to keep education going by signing up for supply work via supply teacher recruitment agencies.
- Supply agencies can help schools and colleges who are in need of supply staff to help cover increased absences by taking care of pre-employment checks and payment processes.
- Schools and colleges can also onboard qualified teachers directly as long as all pre-employment checks are completed.
- The COVID-19 workforce fund has now been extended to provide financial support to eligible schools and colleges for absence costs incurred from Monday 22 November until the spring half-term 2022. The fund is available to support schools and colleges facing the greatest staffing and funding pressures, to continue to deliver face-to-face, high-quality education to all pupils. Further information on the COVID-19 workforce fund is available in our guidance for schools and colleges.
- Everyone can support this appeal by spreading the word among networks of former staff who might be able to help. They can go to [Get Into Teaching](#) today to find out more and the materials in this pack, such as FAQs can be forwarded to your contacts.

Digital assets



Skyscraper
120x600 px



MPU 300x250 px



Billboard 970x250 px

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Social media



Be part of the national effort.
Teach supply now.

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1080x1080 px

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Key messages



Key messages

Call To Action:

Be part of the national effort to support children and young people's education in the new year.

- Whether in primary school or a further education college, education must be protected.
- That's why we're doing everything we can to limit the impact of Covid on all learners, especially children, by keeping face-to-face learning going.
- That includes increasing the pool of qualified people who can step in to help teach learners on a temporary basis.
- So we are asking [you/ex teachers/qualified teachers not currently working the sector] to bring [your/their] experience back into the classroom and support children and learners through this difficult time.
- If you want to support the national effort to keep education going, get in touch with a local supply agency and return to teaching for a limited amount of time.
- Whether it's one day a week or five, [you/they] could help secure somebody's education. [Your/their] help could be invaluable as the country comes together to get through this challenging time.
- Go to [Get Into Teaching link] today to find out more.

Key messages about the process for signing up:

We are asking you to register with a local supply teaching agency. This way you can support the national effort and choose the amount of time you work.

Visit [Get Into Teaching](#) and search for supply agencies near you. You can also contact other supply agencies you know of that aren't on the list on the Get Into Teaching webpage.

If your DBS check has lapsed, don't worry. By signing up with a supply agency, you'll get help with all pre-employment checks and they will work with you to find a school.

Supply work is also a great way of building up your references should you wish to return to teaching more permanently in the future.

1. I want to be a supply teacher, how do I find a school to work in?

We recommend that you liaise directly with supply agencies rather than schools. This is to avoid additional burdens on schools and because supply agencies work directly with schools who need urgent staffing cover. Agencies can also help you to complete the necessary pre-employment checks.

2. How do I find a supply agency?

We recommend that you liaise directly with supply agencies rather than schools. This is to avoid You can find a list on the Get into Teaching webpage and search for supply agencies near you.

You can also contact other supply agencies you know of if they are not on the list on the Get Into Teaching webpage.

3. Will I need to complete pre-employment checks (e.g. - DBS checks)?

Supply agencies will be able to let you know if you need to undertake any new DBS checks. They will also support you to complete any other necessary pre-employment checks.

4. Who pays for the Disclosure and Barring Service (DBS) check?

Supply agencies will be able to let you know if you need to undertake any new DBS checks. They will also support you to complete any other necessary pre-employment checks.

5. How much will I get paid?

The level of pay is agreed between the school, agency and you. Subject to your individual circumstances, you may be subject to deductions for tax on any earnings and/or National Insurance contributions.

6. Will my teachers' pension be impacted if I return as a supply teacher?

It will depend on who your employer is.

Teacher Supply agencies do not participate in the Teachers' Pensions Scheme (TPS) and therefore returning to teaching in this way will not affect your pension. Local authorities (LAs), academies and further education colleges do participate in the TPS. If you are employed directly as a supply teacher by one of these organisations, then you can check how this may affect you here - <https://www.teacherspensions.co.uk/members/calculators/how-much-can-you-earn-as-a-retired-member.aspx>

The supply agency will be able to confirm with you whether or not they are classed as your 'employer'.