

# FIVE IDEAS FOR A COMPANY

## CHRISTMAS PARTY DURING COVID-19

Call **0844 561 8133** and quote your association number to access free, specialist advice today.



**01** **Have a (Somewhat Different) Workplace Party**  
*What changes do you need to make to ensure your people are safe?*



**02** **Have a Virtual Party**  
*How, where, and when is this best held?*



**03** **Allow an Early Finish Day**  
*How will you structure this, and what risks must you take into account?*

**04** **Hold a Staggered Outdoor Party**  
*How can you best arrange and accommodate this?*



**05** **Think of an Alternative**  
*If a celebration at this time isn't feasible, what else can you offer?*

For instant answers to these questions, you have access to free HR advice through your association membership.

Your Dedicated Advice Line can help you to:

- Understand your responsibilities
- Choose the best option for your workplace and people
- Communicate with office, remote, and furloughed employees

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